How to register on Member Portal

It is quick and easy to set up your account! You just need to follow the instructions on the each page. Please note that you will need to have access to your email inbox or mobile phone to receive the verification code to verify and activate your account.

1. Go to Nippon Life Benefits website http://www.nipponlifebenefits.com and select Member from Login/Register tab on the top of the page.

2. Click Create My Account.

3. ACTIVATION page: Provide your information on the page and click Next.
4. **CONSENT page:** Read the consent and click *I Agree* if you agree.

5. **COMMUNICATION page:** Provide your email address and phone number(s), and select your communication preference. If you want to receive your EOB (Explanation of Benefits) electronically and receive an email alert when an EOB is ready, please select *Yes*.

6. **VERIFICATION page:** Provide your email address or phone number to receive a verification code. When you receive the verification code, enter it in the **Verification Code** field and click *Start*.
7. PERSONALIZATION page: Create your Username, Password and 3 security questions and click Next.

8. TERMS AND CONDITION page: Read the Terms and Condition and click Accept.

9. Your account is activated and now ready to use!